

DPH HIPAA Security Reminders



Visual Safeguards...

Documents in Use

- Store documents in lockable desks or file rooms
- Ensure open area storage systems are locked
- *Obtain lockable storage*, if none is available
- Turn documents upside down when an employee leaves his or her desk

Office of HIPAA Compliance 340 N. Mt. View San Bernardino, CA 92415

Phone: 909 387-4874 Fax: 909 387-3887

Email: hipaa@dph.sbcounty.gov